

APPROVED BY
 Resolution No ...of the Government of the
 Republic of Lithuania

**ACTION PLAN FOR THE IMPLEMENTATION OF THE NATIONAL PROGRAMME FOR THE DEVELOPMENT OF CORPORATE
 SOCIAL RESPONSIBILITY FOR 2009-2011**

Objectives and tasks of the Programme	Implementing measure	Deadline for implementation	Responsibility for implementation	Preliminary need for funds, in LTL thousand		
				2009	2010	2011
Objective 1. Create a favourable legal and institutional environment for the development of corporate social responsibility						
1.1. Draft amendments to legal acts promoting the development of CSR	1.1.1. Establish requirements for State-owned enterprises to develop CSR strategy, plan for introduction of CSR principles in an enterprise and publish a social and environmental report about the implementation of these CSR measures	2010	Ministry of Economy	-	20	-
	1.1.2. Improve legal acts to promote organisers of public procurement to apply social and environmental criteria as an advantage when taking decisions in public procurement (create preconditions for the formation of a system of sustainable public procurement)	2009	Ministry of Economy, Public Procurement Office under the Government of the Republic of Lithuania, Ministry of Environment, Ministry of Social Security and Labour	70	-	-

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	1.1.3. Prepare an explanation of the provisions of the Law on Financial Statements concerning the provision of providing information on environment and personnel in the annual report	2009	Ministry of Finance	10	-	-
	1.1.4. Establish requirements for the State-owned pension funds to apply environmental and social risk assessment when investing and publishing of public reports on that and to recommend private pension funds to apply these requirements	2010	Ministry of Finance	-	20	-
	1.1.5. Carry out an analysis of investment promotion methods, efficiency of measures and impact on the budget provided for in the Law on Investment in the context of responsible investing	2009	Ministry of Economy, Ministry of Finance	200	-	-
	1.1.6. Prepare a commentary to provisions of a typical Collective Agreement	2009	Ministry of Social Security and Labour	40	-	-
	1.1.7. Elaborate the provisions of the law on Safety and Health at	2009	Ministry of Social Security and Labour	15	-	-

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	Work by ensuring the fulfilment of the employer's duty to inform the employees and consult with them on issues concerning the improvement of safety and health at work					
	1.1.8. Perform the analysis of financial measures of promotion of creation of better working conditions and submit proposals after carrying out the assessment of their economic efficiency and impact on the budget	2010	State Labour Inspectorate/ Ministry of Social Security and Labour, Ministry of Finance	-	100	-
1.2. Create an administrative framework of public authorities with a view to ensuring the development of CSR and to ensure efficient cooperation between institutions in the field of CSR promotion	1.2.1. Prepare a training programme to public servants on CSR issues and implement it	2009-2011	Public Service Department under the Ministry of the Interior	50	50	50
	1.2.2. Ensure the administrative framework for the development of CSR, create 5 additional job positions and ensure the employees' competence in the field of CSR	2009-2011	Coordinating Ministry, Ministry of Economy, Ministry of Social Security and Labour, Ministry of Environment	500	500	500

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	1.2.3. Administer the activities of the standing Committee on Coordination of the Development of Corporate Social Responsibility	2009 - 2011	Coordinating Ministry	-	-	-
	1.2.4. Create and implement the network for interdepartmental exchange of information on CSR	2011	Coordinating Ministry	-	-	60
Objective 2. Promote better awareness of CSR and raise social and environmental consciousness						
2.1. Ensure state recognition for enterprises which are active in the field of CSR	2.1.1. Draft and approve the regulations for the National Responsible Business award covering all the fields of CSR	2009	Coordinating Ministry, Ministry of Social Security and Labour, Ministry of Economy, Ministry of Environment	30	-	-
	2.1.2. Each year organise the National Responsible Business awards	2009-2011	Coordinating Ministry	50	50	50
	2.1.3. Publish and regularly update lists of enterprises that are members of the National Responsible Business Network on websites of state institutions	2009-2011	Ministry of Social Security and Labour, Ministry of Economy, Ministry of Environment, Ministry of Foreign Affairs	-	-	-
	2.1.4. Create, on a national scale, the system of voluntary evaluation	2010	UNDP		200	

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	of activities of enterprises in the field of CSR, and perform monitoring of progress in the field of CSR					
2.2. Increase transparency and reliability of CSR activity	2.2.1. Draft the guidelines for a report regarding responsible activity of state institutions (a sample CSR implementation plan and a simplified form of its implementation report)	2010 –2011	Coordinating Ministry		40	30
	2.2.2. Create legal and institutional preconditions for the implementation of social audit system in Lithuania	2011	Coordinating Ministry			100
	2.2.3. Form the system of monitoring of the impact of implementing measures and apply it	2009	Coordinating Ministry, UNDP			
	2.2.4. Carry out the analysis of the current state according to the system of CSR indicators created in 2008	2009-2011	Coordinating Ministry	60	60	60
2.3. Encourage the organisations of civil society to work in the field of CSR	2.3.1. Create a support system for the activity of non-governmental organisations promoting the development of CSR and for strengthening their capacities	2010-2011	Coordinating Ministry	-	250	250
2.4. Promote responsible consumerism	2.4.1 Organise trainings for organizations representing consumer interests and other concerned organizations about the influence of consumers on the development of CSR and promotion of responsible	2009-2011	Coordinating Ministry	30	20	20

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	consumption					
	2.4.2 Organise campaigns and actions promoting responsible consumerism and involve the interest groups.	2009 -2011	Coordinating Ministry, Ministry of Economy	50	50	50
	2.4.3. Prepare public opinion and awareness surveys on CSR issue.	2009-2011	Coordinating Ministry	50	50	50
Objective 3. Strengthen the competence of enterprises and other interest groups in the field of CSR						
3.1. to prepare methodological tools for the application of CSR principles and to ensure their dissemination and exchange of good practice	3.1. 1. Prepare annual publications on CSR good practices of enterprises operating in Lithuania	2009-2011	UNDP	20	20	20
	3.1.2. Promote the development of the National Responsible Business Network in Lithuania	2009-2011	Coordinating Ministry, UNDP	-	-	-
	3.1. 3. Develop and present to business practical guidelines and methodological material on implementation of CSR in individual sectors and in enterprises of different size (including SME)	2009-2011	Coordinating Ministry	40	30	30
	3.1.4. Develop a uniform website providing the entire information about CSR promotion measures, good practices, implementation	2009	Coordinating Ministry	10	-	-

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	recommendations, etc					
	3.1.5. Organise seminars for representatives of various economic and social partners to discuss opportunities for the development of CSR and introduction of CSR principles into business both in major cities and in regions	2009-2011	Coordinating Ministry	20	20	20
	3.1. 6. Organise an annual CSR conference for dissemination of CSR experience	2009-2011	Coordinating Ministry, UNDP	30	30	40
	3.1. 7. Promote social business responsibility at local and regional levels	2010	Ministry of the Interior, Coordinating Ministry	-	-	-
	3.1.8. Organise training for CSR consultants and advisers	2009-2010	Coordinating Ministry	50	50	-
3.2. to promote formal and non-formal education, research and self-education on CSR issues	3.2.1. Set up a specialist working group for development of a CSR educational programme to draft a basic CSR training programme module	2009	Ministry of Education and Science	200	-	-
	3.2.2. Create the conditions for representatives of the academic society to exchange experience in the field of CSR both in Lithuania and abroad	2009-2011	Ministry of Education and Science	30	30	40
	3.2.3. Draft recommendations concerning the integration of CSR topics into higher education curricula	2010-2011	Ministry of Education and Science	-	-	-
	3.2.4. Organise training, discussions, round tables and debates on CSR among various interest groups	2010	Coordinating Ministry, Ministry of Education and Science	80	80	80

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	3.2.5. Include CSR in the programmes of continuing studies and prepare the material	2009-2010	Ministry of Education and Science	70	70	
	3.2.6. Prepare a programme of research on CSR issues and implement it	2009-2011	Coordinating Ministry	100	100	50